

HALIFAX TOWNSHIP
102 Fisher Street
Halifax, PA 17032
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING
August 8th, 2022, at 7:00 p.m.

ANY ITEM LISTED ON THE AGENDA MAY BE AN ACTION ITEM

CALL TO ORDER:

Chairman Bechtel called the meeting to order at 7:01 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

Supervisors Bechtel, Schreffler, and McBurney, are present along with Solicitor Bruce Warshawsky, HRG, Inc. Engineer Alex Greenly, Secretary Sara Glace, and Roadmaster Tim Belk. Supervisor Bruner attended the remotely and Supervisor Paul was absent.

RECORDING MEETING:

Halifax Township secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION:

There was executive session held this Monday evening, August 8th, 2022, from 6:20 p.m. to 6:50 p.m. to discuss possible litigation and matters dealing with personnel.

PUBLIC COMMENT PERIOD:

Halifax Swim Club: representative Emily Hoffman discussed who is responsible for paying the liability insurance for Halifax Swim Club. Halifax Township Board of Supervisors decided that since the liability insurance has been paid by Halifax Township for several years now, that it would continue that obligation.

John Dorman: proposed to pay half of escrow bill that he received from Halifax Township due to a financial situation. Halifax Township Board of Supervisors advised him that they would make decision and advise him of their decision following the meeting.

Graceful Acres, (nonprofit): representative and owner Jon Mattis discussed his unfortunate losses in the last two to three years since his land development and stated that he was upset to receive an escrow bill from Halifax Township three years later. He advised Halifax Township Board of Supervisors that it place a hardship on him to pay the escrow bill and but was thankful that he had received donations from individuals who support Graceful Acres.

SECRETARY/TREASURER REPORT:

Paid Interim Bills: **Motion** made by Supervisor McBurney and seconded by Supervisor Schreffler to approve the paid bills thru August 8th, 2022. Vote called. **Motion** carries 4-0.

Current Unpaid Bills: **Motion** made by Supervisor Schreffler and seconded by Supervisor McBurney to approve the unpaid bills thru August 8th, 2022. Vote called. **Motion** carries 4-0.

Meeting Minutes:

July 11th, 2022, Meeting Minutes: **Motion** made by Supervisor Schreffler and seconded by Supervisor McBurney to approve the July 11th, 2022, Meeting Minutes. Vote called. **Motion** carries 4-0.

Financial Report: Placed on file for audit later.

EMC REPORT:

Chief Tim Neiter was not present and did not submit a report for July 2022. Chairman Bechtel had questions relating to an email from Jason Graff relating to Bi-Directional Amplifiers, Supervisor Bruner advised that it didn't apply to Halifax Township.

PLANNING COMMISSION RECOMMENDATION:

SALDO: Discussion continued about breaking the ordinance into two, Stormwater Management and Land Development.

Sycamore Ridge: Chairman Bechtel advised that the Planning Commission of Halifax Township recommended certain waivers and recommended approval of the plan subject to compliance of all the remaining comments, biggest issue is the private streets. Sycamore Ridge requests a 90-day Time Extension. **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to approve the 90-day Time Extension Letter presented by Sycamore Ridge, expiring on November 14th, 2022. Vote called. **Motion** carries 4-0.

ENGINEER REPORT:

Engineer covered his report dated August 5th, 2022, for services during July. The report will be placed on record. Engineer Alex Greenly informed Halifax Township Board of Supervisors that HRG, Inc. is requesting PennDOT to conduct a safety review at Tourist Park Road and State Route 147 after pulling traffic and crash data for the intersection. Engineer Alex Greenly advised that he provided a proposal for design and permitting to Halifax Township for Camp Hebron Road Culvert Replacement. A decision was made to bring up at the next Board of Supervisors meeting, September 12th, 2022.

Members 1st Credit Union Letter of Credit: HRG, Inc. inspector will be on the site next week to review the Stormwater Management Plan and to work with releasing the Irrevocable Letter of Credit.

Flight Source Letter of Credit: HRG does not recommend reducing the financial security due to the large stormwater basin not operating as proposed, holding about a 1 foot of water without any vegetation. Halifax Township advised that Engineer Alex Greenly to work with Flight Source to bring their contractor to remedy the problem.

Hornung True Value Letter of Credit: Engineer Alex Greenly advised that he still reviewing Hornung True Values Stormwater Management Plan but advised that it would not be a full release of the financial security due to stormwater basins are not operating as proposed, not fully vegetated.

SOLICITOR REPORT:

Solicitor Warshawsky submitted his report dated August 4th, 2022, for services during July. The report will be placed on record. Bold text items are on the agenda.

ROADMASTER REPORT:

Roadmaster Tim Belk was present and submitted a report for July 2022. The report will be placed on record. Halifax Township Board of Supervisors discussed how to sell the Boom Mower since Wayne Township decided not to buy the Boom Mower from Halifax Township last month. It was decided to advertise through Municibid. A **Motion** was made by Supervisor Schreffler and seconded Supervisor McBurney to authorize the Roadmaster Tim Belk to advertise the Boom Mower in Municibid with a reserve of \$8,500.00. Vote called. **Motion** carries 4-0.

SEO REPORT:

Report submitted for the record.

FRIENDS OF FORT HALIFAX REPORT:

Bruce Henry, member of the Friends of Fort Halifax, was present and submitted a report for July 2022. No action items this month.

NUISANCE REPORT:

Andrew Hoover: Halifax Township Board of Supervisors did not act on Andrew Hoover who may or may not be building a structure without a permit. Two letters were sent to Mr. Andrew Hoover, but both letters went unanswered.

Deepak Subedi: Mr. Deepak Subedi resolved the matter before the chicken nuisance complaint came before Halifax Township Board of Supervisors by erecting a chicken coop and securing the fencing around the coop. No action was taken.

Jamie Viars: Mr. Jamie Viars resolved nuisance prior to the Halifax Township Board of Supervisors meeting by submitting a building permit for the 24 x 24 garage/shed that he placed on his property at 14 Ridge Road. No action was taken.

Roger Lehman: Mr. Roger Lehman requested an extension which was approved at the Halifax Township Board of Supervisor's June 13th, 2022, meeting. The extension ended August 8th, 2022, to remove the structure without permit, Mr. Roger Lehman did not comply with the removal of the structure. A **Motion** was made by Supervisor Schreffler and

seconded by Supervisor McBurney to have Solicitor Warshawsky serve Mr. Roger Lehman a certified letter by State Constable. Vote called. **Motion** carries 4-0.

Cedar Halifax Land: A nuisance letter was sent to Cedar Halifax Land on July 15th, 2022; however, the letter was returned to Halifax Township due to an address change that Halifax Township was not aware of at the present time. The letter was sent out with the updated address to Cedar Halifax Land asking them to please mow parcel number 29-014-026. No action was taken since no response on whether the letter was received.

ADMINISTRATIVE:

Halifax Township Tobacco-Free Worksite Policy: Halifax Township Board of Supervisors decided to keep the current policy that is adopted in the Employee Handbook. No action was taken.

COG Resolution: A **Motion** was made by Supervisor Schreffler and seconded Supervisor McBurney to dispense with the reading of the Counsel of Government Resolution. Vote called. **Motion** carries 4-0. A **Motion** was made by Supervisor Schreffler and seconded Supervisor McBurney to approve the Counsel of Government Resolution. Vote called. **Motion** carries 4-0.

OLD BUSINESS:

Fort Halifax Farmhouse & Barn Local Share Municipal Grant Feasible Study: Halifax Township Board of Supervisors decided to review SAA Architects proposal and agreement for architectural services presented by Mr. Mark Shermeyer to do the Feasible Study and discuss at the next Board of Supervisors meeting on September 12th, 2022. No action was taken.

NEW BUSINESS:

Sycamore Trees: Halifax Township Board of Supervisor discussed which Sycamore Trees are covered under Ordinance Number 06-02-2006. It was decided that only the Sycamore Trees presently existing along Route 147 within the Halifax Township within the public right-of-way or within twenty (20') feet of the right of way. All other Sycamore Trees are not covered under Ordinance Number 06-02-2006. No action was taken.

PA PERCS Contract: A **Motion** was made by Supervisor McBurney and seconded Supervisor Schreffler to approve telephone bids to replace PA PERCS and the Contract that Halifax Township had with them for several years prior to notification that PA PERCS is closing permanently August 12th, 2022. Vote called. **Motion** carries 4-0.

AGENDA ITEMS FOR NEXT MEETING:

Robert Swope
Keiffer Road
Traffic Signal Contract
Fort Halifax Farmhouse & Barn Local Share Municipal Grant Feasible Study
Camp Hebron Road Culvert Replacement Proposal
Vernon Rothermel-permit

ANNOUNCEMENTS:

August 20th, 2022-Halifax Fireworks at Fort Halifax Park
September 5th, 2022-Labor Day Observed, Halifax Township Closed
September 7th, 2022-Planning Commission Meeting at 7:00 p.m.
September 12th, 2022-Board of Supervisor Regular Monthly Meeting at 7:00 p.m.

ADJOURNMENT:

Motion was made by Supervisor Bruner and seconded by Supervisor Schreffler to adjourn at 9:50 p.m. Vote called. **Motion** carriers 4-0.

Respectfully Submitted,

**Sara M. Glace
Secretary**