

HALIFAX TOWNSHIP
102 Fisher Street
Halifax, PA 17032
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING
June 13th, 2022, at 7:00 p.m.

ANY ITEM LISTED ON THE AGENDA MAY BE AN ACTION ITEM

CALL TO ORDER:

Chairman Bechtel called the meeting to order at 7:04 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

Supervisors Bechtel, Paul, Schreffler, McBurney, and Bruner are present along with Solicitor Bruce Warshawsky, HRG, Inc. Engineer Alex Greenly, Secretary Sara Glace, and Roadmaster Tim Belk.

RECORDING MEETING:

Halifax Township secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION:

There were two executive sessions held, one on May 23, 2022, from 7:00 p.m. to 8:00 p.m. and the other on May 25, 2022, from 7:15 p.m. to 8:30 p.m. with Supervisors, Bechtel, Paul, Schreffler, Bruner, and McBurney present along with Roadmaster Tim Belk to discuss matters dealing with personnel.

PUBLIC COMMENT PERIOD:

No person spoke under public comment.

SECRETARY/TREASURER REPORT:

BID OPENING: Bid Packets for Base Repair, Tar & Chipping, & Paving:

Bids received for 2022 Base Repair are as follows:

New Enterprise Stone & Lime Company, Inc.: Hoffman Road-\$12,032.00

Bids received for 2022 Tar and Chipping as follows:

Russell Standard Corporation: Baddorf Road-\$17,787.60

Russell Standard Corporation: Middle Road-\$28,018.23

Russell Standard Corporation: Dunkle School Road-\$49,360.29

Russell Standard Corporation: Hoffman Road-\$63,438.21

Bids received for 2022 Paving are as follows:

New Enterprise Stone & Lime Company, Inc.: Locust Street-\$39,270.00

New Enterprise Stone & Lime Company, Inc.: Middle Road-\$33,750.00

Motion was made by Supervisor Schreffler and seconded by Supervisor Paul to award the bids to New Enterprise Stone & Lime Company, Inc in the amount of \$85,052.00 and Russell Standard Corporation in the amount of \$158,604.33. The total amount of Liquid Fuels monies for the 2022 planned Road Projects comes to \$243,656.33. Vote called. **Motion** carries 5-0.

Paid Interim Bills: **Motion** made by Supervisor McBurney and seconded by Supervisor Paul to approve the paid bills thru June 13th, 2022. Vote called. **Motion** carries 5-0.

Current Unpaid Bills: **Motion** made by Supervisor Schreffler and seconded by Supervisor Paul to approve the unpaid bills thru June 13th, 2022. Vote called. **Motion** carries 5-0.

Meeting Minutes:

May 9th, 2022, Meeting Minutes: Motion made by Supervisor Paul and seconded by Supervisor Schreffler to approve the May 9th, 2022, Meeting Minutes. Vote called. **Motion** carries 5-0.

Financial Report: Placed on file for audit later.

EMC REPORT:

EMC Tim Neiter was present to give his report verbally for the month of May 2022. Halifax Fire Department and the Local Boy Scouts will start painting the fire hydrants on July 7th, 2022, with paint donated by Halifax Area Water & Sewer Authority. Advised the Board of Supervisors that Halifax Fire Department would like Halifax Township to write Gaming Grant Support Letter to obtain updated air packs.

PLANNING COMMISSION RECOMMENDATION: Discussion included questions about requiring Messick's to install curbs and sidewalks. Chairman Bechtel advised the Board of Supervisors that Sycamore Ridge and Messick's plan were accepted for review on June 6th, 2022, at the Planning Commission Meeting.

ENGINEER REPORT:

Engineer covered his report dated June 10th, 2022, for services during May. The report will be place on record. Lake Tobias Bus Shelter Stormwater BMP Inspection was completed by the engineer. Engineer Alex Greenly advised that he is drawing up plans and obtaining permits for one of the culverts on Camp Hebron Road that is failing.

SOLICITOR REPORT:

Solicitor Warshawsky submitted his report dated June 7th, 2022, for services during May. The report will be placed on record. Bold text items are on the agenda.

ROADMASTER REPORT:

Roadmaster Tim Belk was not present but did submit a report for May 2022. The report will be placed on record. Chairman Bechtel advised that a township is interested in purchasing a no longer needed attachments (boom mower). The Board of Supervisors gave their blessing on the sale of the attachment.

SEO REPORT:

Report submitted for the record.

FRIENDS OF FORT HALIFAX REPORT:

Bruce Henry, member of the Friends of Fort Halifax, was present and submitted a report for May 2022. No action items this month.

NUISANCE REPORT:

Roger Lehman: A **Motion** was made by Supervisor McBurney and seconded Supervisor Scheffler to send a letter granting Roger Lehman a six-week extension on removing his temporary carport until August 8th, 2022, which is the next Board of Supervisor Meeting, at which time the Board of Supervisors will make the decision, if not torn down. Vote called. **Motion** carries 5-0.

Charlotte Gingrich-Chickens: A **Motion** was made by Supervisor Bruner and seconded Supervisor Schreffler to send a pre-nuisance letter to Mr. & Mrs. Thomas and Crystal Ashley about their chickens being in Mr. & Mrs. Charlotte Gingrich's yard and back porch. Vote called. **Motion** carries 5-0.

Andrew Hoover-Structure without permit: A **Motion** was made by Supervisor Bruner and seconded Supervisor Paul to send a pre-nuisance letter to Mr. & Mrs. Andrew Hoover about a possible structure that is being erected in their backyard without a permit. Vote called. **Motion** carries 5-0.

Tiffany Lamb-Stormwater: The Board of Supervisors have decided that since Mr. & Mrs. Tiffany Lamb own the property and the stormwater problem is in their yard that Halifax Township does not have jurisdiction. It is Mr. & Mrs. Tiffany Lamb's responsibility to take care of the stormwater problem.

ADMINISTRATIVE:

Employee Tobacco Policies: The Board of Supervisors request that Secretary Sara Glace email Ms. Amy Lauver to request information to provide to the employees at Halifax Township.

Gaming Grant Support Policy: A **Motion** was made by Chairman Bechtel and seconded by Supervisor Schreffler to approve the Gaming Grant Support Policy that states: “That Halifax Township is willing to support individuals and businesses who are in good standing with Halifax Township who are applying for gaming grants.” Vote called. **Motion** carries 5-0.

Employee Pay Adjustments: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to increase Roadmaster Tim Belk’s salary to \$65,956.80 yearly and increase Roadcrew Ryan Malone’s hourly rate to \$23.00 as a one-time economic adjustment to meet the competitive wages locally such as MI Windows and Doors to retain the employees at Halifax Township. Vote called. **Motion** carries 5-0.

Dauphin County Tax Claim Bureau Advertisement on Real Estate Tax Sale: The Board of Supervisors gave permission to advertise the letter from Dauphin County Tax Claim Bureau about the Real Estate Tax Sale.

OLD BUSINESS:

Cul-de-sac Parking: **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to dispense the reading of the Cul-de-sac Parking Resolution. Vote called. **Motion** carries 5-0. **Motion** was made by Supervisor McBurney and seconded Supervisor Paul to approve the Cul-de-sac Parking Resolution. Vote called. **Motion** carries 5-0.

PA PERCS Contract: **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to approve the PA PERCS Contract between Halifax Township and PA PERCS. Vote called. **Motion** carries 5-0.

Fort Halifax Farmhouse & Barn Grant: No discussion or action took place.

Vernon Rothermel-43 Kip Road: Building Inspection Underwriter Municipal Liaison Mike Gensemer presented the Board of Supervisors with a request for a 30-day extension from June 13th, 2022, for Mr. Vernon Rothermel at 43 Kip Road and advised the Board of Supervisors that Mr. Vernon Rothermel will need to remove the carport, storage/workshop area will need to be detached from the mobile home, and provide BIU with documentation from a licensed design professional attesting to the structural stability of the storage/workshop area. The 30-day extension was accepted.

NEW BUSINESS:

Fort Halifax Park Camping Opening/Closing: The Board of Supervisors decided to leave Fort Halifax Park Camping Opening and Closing dates as they are at the present time.

Fort Halifax Girls Cheerleading Fundraiser: No discussion or action took place.

Graceful Acres Gaming Grant Support Letter: **Motion** made by Supervisor Paul and seconded by Supervisor Bruner to open discussion about Graceful Acres Gaming Grant Support Letter. Discussion entailed that Graceful Acres is not in good standing with Halifax Township in correlation with the Gaming Grant Support Policy that was adopted earlier in the evening. **Motion** was made by Supervisor Schreffler and seconded Supervisor McBurney to table the matter. Vote called. **Motion** carries 5-0.

Camp Hebron Gaming Grant Support Letter: **Motion** made by Supervisor Schreffler and seconded by Supervisor Paul to add Camp Hebron Gaming Grant Support Letter to June Agenda. Vote called. **Motion** carries 5-0. **Motion** made by Supervisor McBurney and seconded Supervisor Paul to approve Camp Hebron Gaming Grant Support Letter. Vote called. **Motion** carries 5-0.

Gainer Stormwater/Time Constraints/Permits Issued: **Motion** was made by Supervisor Bruner and seconded Supervisor McBurney to send a letter to Mr. & Mrs. Chris and Karen Gainer stating that they are responsible for recording their stormwater plan if they would like for it to remain valid to complete their project soon. If the stormwater plan is not recorded, they would have to complete another stormwater plan. Vote called. **Motion** carries 5-0.

Sewer Extension Project Meeting Dates: The Board of Supervisors agreed that the Sewer Extension Project Meeting Dates should be scheduled the last week of July 2022 to give the residents of Halifax enough of notice to attend the meeting, and would coordinate with Halifax Area Water and Sewer Authority, Halifax Area School District, and Herbert, Rowland, & Grubic, Inc. for an official date.

AGENDA ITEMS FOR NEXT MEETING:

Employee Tobacco Policy
Keiffer Road
Fort Halifax Farmhouse & Barn Grant

ANNOUNCEMENTS:

June 16th, 2022-Council of Government Meeting at 6:30 p.m.
July 4th, 2022-Independence Day, Municipal Building Closed

July 6th, 2022–Planning Commission Meeting at 7:00 p.m.

July 11th, 2022–Board of Supervisor Regular Monthly Meeting at 7:00 p.m.

ADJOURNMENT

Motion was made by Supervisor Bruner and seconded by Supervisor Paul to adjourn at 9:45 p.m. Vote called.

Motion carriers 5-0.

Respectfully Submitted,

Sara M. Glace
Secretary