

HALIFAX TOWNSHIP
102 Fisher Street
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
February 8, 2021 7:00 p.m.
Public Meeting and by Virtual Conference

CALL TO ORDER - Chairman Bechtel called the meeting to order at 7:02 p.m. followed by the Pledge of Allegiance.

ROLL CALL - Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with Secretary Wendy M. Wentzel, and Roadmaster Tim Belk. Solicitor Bruce Warshawsky was also present, and Engineer Marc Kurowski was present by virtual conference.

MEETING RECORDING – The Secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION – No executive sessions took place.

PUBLIC COMMENT PERIOD – HARA – Bill and Scott Corsnitz were present to ask the Board if the Township was willing to contribute to help defray the cost of a feasibility study/master site plan estimating \$7,500.00 for developing the soccer fields on North River Road. HARA is also approaching Jackson, Halifax Borough, Wayne Township, Reed Township asking for their financial assistance as well. Their goal is to move all playing fields to the soccer fields. It was noted that the current fields are not Little League compliant. They are looking to seek a grant for the site development plan. This topic will be on the agenda for March.

SECRETARY/TREASURER REPORT

Paid Interim Bills – Motion was made by Supervisor Paul and second by Supervisor Schreffler to approve the paid interim bills thru February 8, 2021. Vote called. Motion carries 5-0. **Current Unpaid Bills – Motion** was made by Supervisor Schreffler and second by Supervisor Paul to pay the unpaid bills through February 8, 2021. Vote called. Motion carries 5-0. **Minutes** – January 4, 2021 Re-Org Minutes – **Motion** was made by Supervisor Paul and second by Supervisor Bruner to approve the Re-Org Minutes of January 4, 2021. Vote called. Motion carries 5-0. **Motion** was made by Supervisor McBurney and second by Supervisor Schreffler to approve the Monthly Meeting Minutes dated January 11, 2021. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later period.

EMC REPORT – No report received.

PLANNING COMMISSION RECOMMENDATIONS – No report to meeting being cancelled because of bad weather.

ENGINEER REPORT – Engineer Report dated February 5, 2021, for services during January and placed on record. Hershey Road Culvert – Documents were executed and received by K & W. Traffic detour for the project will not occur until the end of the school year. K & W spoke with Rick Levan from PennDOT and was told that the Traffic Study would be at the expense of the Township and the Township would also be responsible for erecting the warning signs and speed signs. Cost of the Traffic study would be \$3,000. No action taken.

SOLICITOR REPORT – Solicitor Warshawsky submitted his report dated February 3, 2021 for services during January 2021. The report will be placed on record. Bold text items are on the agenda.

ROADMASTER REPORT – A written report was submitted for January activity. **Tree Trimmings** – Goods Tree Service continued tree trimming in the Township and was working on Matamoras Road. Due to the weather and condition of the sides of the roads, they will be looking at returning next week. **New Welder - Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to authorize the purchase of a new welder with an expenditure up to \$1,500.00 to be taken out of the Capital Equipment Line item. Vote called. Motion carries 5-0. **Electric Work**

– Electric Work that was started in the summer of 2020 has not been completed by the contractor. The Board Chairman will reach out to him to find out the time frame for the work to be completed. **Tires** – A concern was addressed by the Roadmaster on the cost of removing tires at cleanup. The monies collected do not cover the cost since tires are also accumulated throughout the year from the sides of roads and on Township property. Pricing will be verified for this year with a possible increase for the cost of tire removal on cleanup day.

SEO REPORT – Report submitted for the record.

FRIENDS OF FORT HALIFAX – Report submitted. Action Item – The Board had no objection to shortening the newly installed chain across the cart way access to raise the sign further off the ground. Authorization was granted to add a combination lock to facilitate opening the cart way as needed.

ADMINISTRATIVE

Letter of Acknowledgement – A letter of acknowledgement was requested for a lot on Million Dollar Road for the Highway Occupancy Permitting process. The Board gave authorization to prepare the letter and send to the applicant.

Fisherville Fire Company Donation Letter – After some discussion on the stats gathered for calls that Fisherville Fire Company responded to in the Township during 2020, it was decided to place this topic on the agenda for March.

Money Allocation – After a review of the monies left over at the end of 2020 in the budget along with upcoming expenses of \$161,500 for the Hershey Road Culvert, Kieffer Road Turn backs at an estimated cost of \$14,000, and possible repairs or demolition of two structures at Fort Halifax of \$24,885, a **Motion** was made by Supervisor Paul and second by Supervisor Bruner to place \$100,000 into a separate line item identified as non-committal funds for Matamoras Road. Vote called. Motion carries 5-0.

OLD BUSINESS

A to Z Construction – On agenda for March.

North Country Unlimited – Chapter 105 permit application was submitted. K & W will review the documents. On the agenda for March.

Kieffer Road –Motion was made by Supervisor Bruner and second by Supervisor McBurney to advertise for the Ordinance adoption vacating the lots at the next meeting. Vote called. Motion carries 5-0.

Railroad Crossing – Supervisor McBurney reached out to Sunbury City Board members. They noted that they will be getting back to the Township in the spring after the snow season as they have been busy with winter maintenance.

Boyer Street – Consideration is being taken to paint the curbing 30 feet to the curbing on each side beginning at Route 147 for no parking to improve the safety of vehicles turning onto Boyer Street from Route 147 and vehicles stopped at the intersection.

Rte. 225/Kinsinger Road – No action is taken.

Fort Halifax Barn and Farmhouse – Supervisor McBurney discussed an email the Township received regarding coverage on the Fort Halifax building envelope. A follow up email was received with recalculations of coverage of each structure. The recalculations will result in an annual savings of \$827. Demolition is at a stay at this time.

Trees – **Motion** was made by Supervisor Paul and second by Supervisor Bruner to have the Solicitor send a letter to PennDOT regarding the identified dead trees on South River Road in PennDOT's right of way. Vote called. Motion carries 5-0.

NEW BUSINESS

Kembel Stormwater Management – On the agenda for March

Nicholson Stormwater Management – On the agenda for March

Set Cleanup Day Dates – Motion was made by Supervisor Schreffler and second by Supervisor Paul to set the cleanup day dates for May 14th and May 15th. Vote called. Motion carries 5-0.

AGENDA ITEMS FOR NEXT MEETING

Kemmel Stormwater Management, Nicholson Stormwater Management, A to Z Construction, Kieffer Road, Railroad Crossing, Boyer Street, Kinsinger Road Traffic Study, North Country Unlimited, HARA

ANNOUNCEMENTS

February 22, 2021 – Special Board of Supervisors Meeting – 7:00 pm.

March 1, 2021 – Planning Commission Meeting -7:00- pm

March 8, 2021 – Board of Supervisor Regular Monthly Meeting – 7:00 pm

ADJOURNMENT

Motion was made by Supervisor Bruner and second by Supervisor Schreffler to adjourn at 9:10 pm. Vote called. Motion carries 5-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary