

HALIFAX TOWNSHIP
102 Fisher Street
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
January 11, 2021 7:00 p.m.
Public Meeting and by Virtual Conference

CALL TO ORDER - Chairman Bechtel called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

ROLL CALL - Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with, Secretary Wendy M. Wentzel, and Roadmaster Tim Belk. Solicitor Bruce Warshawsky was also present, and Engineer Marc Kurowski was present by virtual conference.

MEETING RECORDING – The Secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION – No executive sessions took place.

PUBLIC COMMENT PERIOD – None

SECRETARY/TREASURER REPORT

Paid Interim Bills – Motion was made by Supervisor McBurney and second by Supervisor Schreffler to approve the paid interim bills thru January 11, 2021. Vote called. Motion carries 5-0. **Current Unpaid Bills – Motion** was made by Supervisor Schreffler and second by Supervisor Paul to pay the unpaid bills through January 11, 2021. Vote called. Motion carries 5-0. **Minutes – December 14, 2020 Meeting Minutes – Motion** was made by Supervisor Paul and second by Supervisor Schreffler to approve the Meeting Minutes of December 11, 2020. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later period.

EMC REPORT – EMC Tim Neiter was present to inform the Board that Halifax Ambulance has changed their pay scale from \$10.00 to \$12.00 an hour to attract and retain EMT's. the Halifax Fire Department ordered a new Brush Truck and should be in operation June or July. Cost of the new truck was \$122,000. Funds to pay for the truck were coming from gaming monies and fundraisers. The Fire Department would like to meet with the Board to reinvigorate the Fire Services Agreement.

PLANNING COMMISSION RECOMMENDATIONS – The Planning Commission held its re-org/regular meeting on January 5, 2021. Nominated and voted in officers were Chad Lebo as the new Chairman for 2021, Randy Paul as Vice Chairman and Jake Gruver as Secretary. Chairman Lebo thanked Flo Mallonee for her service as Chairperson in the past years. She remains on the Planning Commission. **FLIGHT SOURCE LDP: Motion** was made by Supervisor Bruner and second by Supervisor Paul to accept Waiver 404 of the Preliminary/Final Plans for Flight Source. Vote called. Motion carries 5-0. **Motion** was made by Supervisor McBurney and second by Supervisor Paul to conditionally approve the plans with B1, B8 and B9 comments of the Engineer's review to be finalized. Vote called. Motion carries 5-0. **SPONSLER Subdivision/Side Lot Addition - Motion** was made by Supervisor McBurney and second by Supervisor Schreffler to approve the waiver requests of Sections 404, 606 and 607. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to conditionally approve the submitted subdivision plans with comments B1 and C4 to be met per the Township engineer's report. In addition, if the structure at 29-004-006 is being converted to a permanent residence, then it needs to comply with UCC permitting. Vote called. Motion carries 5-0.

ENGINEER REPORT – Engineer Report dated January 5, 2021, for services during December and placed on record. K & W is currently working on contract documents for the Hershey Road Project.

SOLICITOR REPORT – Solicitor Warshawsky submitted his report dated January 6, 2021 for services during December 2020. The report will be placed on record. Bold text items are on the agenda. UDITO – Solicitor Warshawsky reported that there may be some monies left to be dispersed. Atty. Emily Hoffman is having her client provide certification for the closed cesspool in the Hoover matter.

ROADMASTER REPORT – A written report was submitted for December activity. **Tree Trimmings** –Goods Tree Service started trimming in the Township by starting on Shammos Road. **Motion** was made by Supervisor McBurney and second by Supervisor Bruner to allow another \$10,000 from the General Fund to cover another week of additional trimming throughout the Township. Vote called. Motion carries 5-0.

SEO REPORT – Report submitted for the record.

FRIENDS OF FORT HALIFAX – Report submitted. Action Item – Motion was made by Supervisor Schreffler and second by Supervisor McBurney to allow the Friends of Fort Halifax to hold a chicken barbeque fundraiser at the park in April. Vote called. Motion carries 3-2 with “no” votes from Chairman Bechtel and Supervisor Paul.

ADMINISTRATIVE – **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to accept a check in the amount of \$1,000 as a donation to be used where the Board sees fit. Vote called. Motion carries 5-0. Supervisor Bruner thanked Lake Tobias for their donation.

Chairman Bechtel is recommending that the Board consider moving monies over to an account for Matamoras Road improvement and setting monies aside for Fort Halifax and Hershey Road. On the agenda for next month.

The Township’s PPL supplier is up for renewal and the end of 2021 and COSTARS will be starting the procurement process in the spring.

OLD BUSINESS

Fireworks Ordinance – **Motion** was made by Supervisor Paul and second by Supervisor Bruner to adopt the Fireworks Ordinance. Vote called. Motion carries 5-0.

A to Z Construction – Permitting – Elliot Shibley, Engineer for A to Z Construction is currently working on new calculations. On the agenda for next month.

Kieffer Road – Supervisor McBurney spoke with Brian Shoop. Supervisor McBurney and the Roadmaster will meet with Mr. Shoop if there are any concerns. Solicitor Warshawsky is currently working on the vacating of lots.

Railroad Crossing – Supervisor McBurney spoke to Sunbury City Board members. They provided a letter of support for the closure of Packer Street Railroad crossing to create a new one at Fort Halifax Park. Ron Hull from Norfolk Southern recommended that Sunbury name the Fort Halifax Crossing on the demolition permit application.

Boyer Street – On the agenda for next month.

Rte. 225/Kinsinger Road – On the agenda for next month.

Fort Halifax Barn and Farmhouse – Meeting and walk thru was held on January 8th at the Fort Halifax Park with Nathan Troutman of Deibler, Straub and Troutman, members Norma Shearer, Bruce Henry and Vicki Vittolo of the Friends of Fort Halifax, the Pennsylvania Conservancy Representatives Anna Yelk and Ben Mummert Roadmaster Tim Belk and members of the Halifax Board of Supervisors. The Insurance company is not interested in continuing to cover the barn from a property coverage perspective. Bruce Henry talked about remedial work on the buildings to continue to insure them. The Township will be approaching EMC with a plan and timeline and discuss dropping coverage. The Township will continue their stay from demolition.

NEW BUSINESS

Tax Resolutions – Motion was made by Supervisor Bruner and second by Supervisor Paul to waive the reading of the Tax Resolution establishing Tax Rates, waiving the Occupation Tax, and setting the millage rate for Municipal Real Estate, Per Capita Tax, Earned Income Tax, Fire Collection Tax, Real Estate Transfer Tax and Local Services Tax for the Calendar Year 2021. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to pass the Tax Resolution described under the Motion to waive the reading. Vote called. Motion carries 5-0.

Motion was made by Supervisor Paul and second by Supervisor Bruner to waive the reading of the Resolution to Establish the Compensation for the Township Tax Collector Commission commencing in the year 2022. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Schreffler and second by Supervisor McBurney to pass the Resolution to Establish the Compensation for the Township Tax Collection Commission commencing in 2022. Vote called. Motion carries 5-0.

Appointment of CPA for Auditing of the 2020 Township Financials Advertising – Motion was made by Supervisor Bruner and second by Supervisor Paul to advertise for the appointment of an auditor and to include the verbiage of “and any other business that comes before the Board” with a special meeting date of February 22, 2021 at 7:00 pm. Vote called. Motion carries 5-0.

AGENDA ITEMS FOR NEXT MEETING

A to Z Construction, Kieffer Road, Railroad Crossing, Boyer Street, Kinsinger Road Traffic Study, Fort Halifax Barn and Farmhouse, North Country Unlimited

ANNOUNCEMENTS

February 1, 2021 – Planning Commission Meeting – 7:00 pm

February 8, 2021 – Board of Supervisor Regular Monthly Meeting – 7:00 pm

ADJOURNMENT

Motion was made by Supervisor Bruner and second by Supervisor Schreffler to adjourn at 9:29 pm. Vote called. Motion carries 5-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary