

**HALIFAX TOWNSHIP**  
**102 Fisher Street**  
**BOARD OF SUPERVISORS**  
**MONTHLY BUSINESS MEETING MINUTES**  
**November 13, 2017 – 7:00 p.m.**

**CALL TO ORDER** - Chairman Bechtel called the meeting to order at 7:04 pm followed with the Pledge of Allegiance.

**ROLL CALL** - Supervisors Bechtel, Bruner, Paul, Schreffler, and McBurney are present along with Engineer Tom Wilson, Solicitor Warshawsky, Roadmaster Corey Stazewski and Secretary Wendy M. Wentzel.

**RECORDING MEETING** – No one other than the Recording Secretary is recording this evening’s meeting.

**EXECUTIVE SESSION** – An executive session was held on October 23, 2017 from 7:00 pm to 8:00 pm for discussion on personnel matters.

**PUBLIC COMMENT PERIOD** – Chris Hoover expressed his opinion that he should not have to pay for a 2<sup>nd</sup> dye test performed

**SECRETARY/TREASURER REPORT**

**Paid Interim Bills – Motion** was made by Supervisor Paul and second by Supervisor Schreffler to approve the paid interim bills thru November 13, 2017. Vote called. Motion carries 5-0. **Current Unpaid Bills – Motion** was made by Supervisor Schreffler and second by Supervisor Paul to pay the unpaid bills as of November 13, 2017. Vote called. Motion carries 5-0. **Minutes – Motion** was made by Supervisor Schreffler and second by Supervisor Bruner to approve the meeting minutes of October 9, 2017 with changes made to the wording in the Fort Halifax Section. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Bruner and second by Supervisor McBurney to approve the Minutes from the Budget Workshop Meeting held on October 16, 2017 and October 30, 2017. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to approve the Minutes of the Special Meeting held on November 1, 2017. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later period.

**EMC REPORT** – EMC Tim Neiter was present to report that he attended a meeting with the Gaming Board. He also explained about the items relating to his request for the EMC’s position. One of the items, Everbridge, is a program that is billed annually and relates to notifying people of emergencies and other related issues. **Motion** was made by Supervisor McBurney and second by Supervisor Bruner to provide a monthly stipend of \$15.00 to cover the data used by the EMC for the iPad. Vote called. Motion carries 5-0.

**PLANNING COMMISSION REPORT** – Chairperson Mallonee reported that there was not a Planning Commission meeting held in November.

**ENGINEER REPORT** – Engineer Wilson provided an overview of his report dated October 27, 2017 with the Board of Supervisors for services during the month of October. This report has been placed on record.

**Hale SWM – Motion** was made by Supervisor Bruner and second by Supervisor Paul to conditionally approve the Stormwater Management Application submitted as stated by Engineer Wilson’s memo dated November 10, 2017. Vote called. Motion carries 5-0.

**SOLICITOR REPORT** – Solicitor Warshawsky presented his report dated November 8, 2017 and provided an overview of the items in his report. Bold text items are on the agenda. **Linda Stopfel** – Progress is being made but no resolution yet. This pertains to lots 15 and 16 of Lenker estates. **Hoover v. Brown** – The Browns are giving up rights of Hoover’s property and abandoning the cesspool. Mr. Hoover has not paid for the 2<sup>nd</sup> dye test that he agreed to pay.

**Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to proceed with enforcement action against Mr. Hoover. Vote called. Motion carries 5-0.

**ROADMASTER REPORT** – Roadmaster Stazewski submitted his report for October which will be placed on record. Guard rails will be put back on Matamoras Road. **Motion** was made by Supervisor Paul and second by Supervisor Paul to have the Roadmaster remove the overgrown bush at the Brickhouse at Fort Halifax Park. Vote called. Motion carries 5-0.

Supervisor McBurney spoke with Dane Snyder about cleaning up the archeological dig site at Fort Halifax Park. Tarp will be laid and filled in with dirt above it so they know how far down they searched in the past.

**SEO REPORT** – An Activity report was submitted by SEO McFeaters and will be placed on record.

#### **ADMINISTRATIVE**

The Township received a letter from Light-Heigel stating that they are discontinuing SEO services in 2018.

#### **OLD BUSINESS**

**Railroad Crossing – Fort Halifax Park** – Solicitor Warshawsky stated that the counsel for the Railroad is taking our comments under advisement and would respond. If the Township has an agreement, it will cost \$500 per year.

**Cedars Corner Lot** – The issue has been addressed

**207 Tourist Park Road** – Progress is being made. On the agenda for next month.

**Act 537** – A letter of proposal was received by HRG to attend a meeting with DEP to address Township concerns. **Motion** was made by Supervisor Paul and second by Supervisor Bruner to accept their proposal of \$900 to attend. Vote called. Motion carries 5-0.

**Farhat Extension** – **Motion** was made by Supervisor Paul and second by Supervisor Bruner to accept the extension request submitted to February 12, 2018. Vote called. Motion carries 5-0.

**Act 172** – After some discussion, the Board instructed the Secretary to send an invitation to the Halifax Fire Department inviting the active firefighters who reside in Halifax Township to attend the next Board of Supervisors meeting scheduled for December 11, 2017 and offer their input on Act 172.

**Camp Hebron** – Deke Ryder was present to confirm with the Board that Camp Hebron will split the cost of a traffic study. This will be conducted in early spring of 2018.

#### **NEW BUSINESS**

**2018 Budget Advertisement** – **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to advertise the adoption of the 2018 Budget next month. Vote called. Motion carries 5-0.

**Mini Casinos** – After some discussion, this will be placed on the agenda for December's meeting.

**ASA Resolution** – **Motion** was made by Supervisor Bruner and second by Supervisor McBurney to waive the reading of the Resolution. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to approve the ASA Resolution for the Brubakers in Reed Township. Vote called. Motion carries 5-0.

**Friends of Fort Halifax** – Chairman Bechtel and the Board thanked the Friends of Fort Halifax's volunteers for their service at Fort Halifax Park.

**AGENDA ITEMS FOR NEXT MEETING**

Act 172	207 Tourist Park Road
Mini Casinos	2018 Tax Resolution
Budget Adoption	2018 Meeting Dates

**ANNOUNCEMENTS**

December 4, 2017 – Planning Commission Meeting – 7:00 pm  
December 11, 2017 – Board of Supervisors Monthly Meeting – 7:00 pm

**ADJOURNMENT**

**Motion** was made by Supervisor Bruner and second by Supervisor Paul to adjourn at 8:34 pm. Vote called. Motion carries 5-0.

**Respectfully Submitted,**

**Wendy M. Wentzel**  
**Secretary**