

**HALIFAX TOWNSHIP  
BOARD OF SUPERVISORS  
102 Fisher Street, Halifax  
MONTHLY BUSINESS MEETING MINUTES  
OCTOBER 12, 2015 – 7:00 PM**

**CALL TO ORDER** – Chairman Bechtel called the meeting to order at 7:02 pm followed with the Pledge of Allegiance.

**ROLL CALL** – Supervisors Bechtel, Bruner, Paul and Schreffler are present along with Engineer Steve Roe, Solicitor Bruce Warshawsky, Roadmaster Corey Stazewski, and Secretary Wendy M. Wentzel. Supervisor McBurney was absent.

**RECORDING MEETING** – The Township Secretary is the only person recording this meeting.

**EXECUTIVE SESSION** – None

**PUBLIC COMMENT PERIOD** – **Melinda Warfel** had a public announcement about a book sale being held the library in Elizabethville. She also asked about the website. She was informed that the webmaster has been on vacation.

**SECRETARY/TREASURER REPORT - Paid Interim Bills** – **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to approve the paid interim bills thru October 12, 2015. Vote called. Motion carried 4-0. **Current Unpaid Bills** – **Motion** was made by Supervisor Paul and second by Supervisor Bruner to pay the current unpaid bills as of October 12, 2015. Vote called. Motion carried 4-0. **Minutes** – **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to approve the Minutes from the September 3, 2015, Board of Supervisors Special Meeting with Sheetz. Vote called. Motion carried 4-0. **Minutes** – **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to approve the Minutes from the September 14, 2015, Board of Supervisors Regular Monthly Meeting. Vote called. Motion carried 4-0. **Financial Report** - The Board reviewed the Financial Report and had no comments. The Report will be placed on file and made part of the records for audit at a later time.

**EMC REPORT** – No Report

**PLANNING COMMISSION RECOMMENDATION** – Chairperson Mallonee reported on Armstrong Valley Winery's application for Stormwater Management. The Planning Commission made a recommendation to the Supervisors to approve the Stormwater Management Plan application contingent upon the O & M Agreement and the financial security. She also explained that a Land Development Plan was not needed at this time, but in the future with any further Stormwater management, there may be a requirement for one. **MOTION** was made by Supervisor Paul and second by Supervisor Schreffler to approve the Stormwater Management Plan Application submitted by Armstrong Valley Winery to be contingent upon receipt of the executed O & M Agreement and the required financial security along with a retroactive requirement that the next need for Stormwater Management 1000 feet or more of additional coverage would trigger a requirement for a land development plan that would encompass this plan and any future submission. Vote called. Motion carried 4-0. Chairperson Mallonee also stated that the Planning Commission will be working on revisions in the SALDO involving the Stormwater and to word it so that the SALDO does not need revamped every couple years.

**ENGINEER REPORT** – Engineer Steve Roe was present and provided a quick overview of the report from K & W Engineering dated October 1, 2015. No action was taken with the report and it was made part of the permanent records.

**SOLICITOR REPORT** –Solicitor Warshawsky presented his report dated October 7, 2015 covering activities during the month of September. **DONCO dirt pile:** This issue has been abated. **Quail Commons:** Would ask the Roadmaster to provide a report on what was found regarding standing water since there hasn't been any rain until recently. No action taken on the other dirt pile in **Lenker Estates**. **Farhat:** the property has been mowed therefore, this issue has been abated.

**ROADMASTER REPORT** – Roadmaster Stazewski submitted his report for September. No action was taken.

**SEO REPORT** – No Report Submitted

#### **ADMINISTRATIVE**

**USDA – Farm Service Agency Program** – Chairman Bechtel was informed that the Township is not eligible for this program since it is a political subdivision. No further action taken.

**NDRC** – The meeting held September 21, 2015 in Swatara Township for Phase II of the NDRC program was attended by Supervisor Steve Schreffler and Engineer Steve Roe. The County is proceeding with an approach that HUD has been very receptive to which is a Rural, Urban & Suburban approach, that links the projects, its initiatives, its requirement that at a minimum 50% of the funds requested must benefit Low to Moderate Income populations. This will affect the whole county if such funding is granted to Dauphin County. Dauphin County has made it to Phase II of the process for this funding and has applied for \$130,000,000, with which 104,000,000 has been allocated to disaster-proof the County. In the upper Dauphin area, which is classified as the rural area, Lykens Glen Flood Plain Enhancements and Lykens Borough improvements costing \$5.7 million have been submitted. With \$25,000,000 unallocated, the County is reaching out and asking all municipalities to submit any projects which would qualify for this funding. Supervisor Schreffler will reach out to Mike Musser to see if Lehman Road would qualify.

**PSATS Trustees** – It is elections time and the Township received a ballot to vote for two trustees for PSATS. There were only two candidates listed. The Secretary was instructed to mail the ballot to PSATS marking the two candidates listed as running for the two open Trustees positions.

#### **OLD BUSINESS**

**Sewer Ordinance** – Placed on the agenda for next Month.

**CRS** – David Feidt – Community Rating System operated by PEMA. Dauphin County has received monies to assist municipalities with assistance on their flood insurance. The application would be sent to FEMA. It is a multi-step process and assistance would be needed by the Township Engineer with the application and gathering of information. There are 113 in the Township that is in the flood plain. Halifax Township has 11 flood insurance policies in the flood plain. The total premiums paid by residents is \$7,000. Once in FEMA, there is an annual survey to be filled out by the Township and every 5 years, there would be an audit to ensure that the Township is maintaining proper permits. The Township would be going in at a class 8 which is 10% discount range which will result in a savings of \$514 per year for the premium payers in the Township. The Engineer's fees will need to be researched. This will be placed on the agenda for next month.

**Armstrong Valley Winery** – The Township has received noise complaints regarding the Winery. Permit Officer Stazewski was at the Winery on September 25, 2015, and noted that the decibels had exceeded the allowed level of 65 dB twice during his time there. The Board recognized that there was a violation. Dean Miller and Jake Gruver, owners of the Winery, stated that they will be adding another noise level meter or two in order to monitor the total property. They also noted that the entertainment has been inside the barn since October 1, 2015. No action was required by the Board.

**Quail Commons – Street Dedication** - will be placed on next Month's Agenda.

**Kyle Lehman SWM** – Mr. Lehman was concerned by an invoice he received for services that occurred after the final inspection of his Stormwater Management. Steve Roe, Engineer from Tom Wilson's office, received a telephone call from the Conservation District concerning some erosion downstream from the Lehman's property. Engineer Roe went out and took pictures that day of receiving the phone call and came to the conclusion that rip rap there was not in compliance with the Stormwater Management Plan. There has been some alteration to the rip rap which is causing the erosion. Engineer Roe then wrote up the memo which resulted in the fees being questioned. Mr. Lehman claims that everything was still there and that there was no dirt displacement. Engineer Roe stated that the rocks need to be on top and that grass growing over them creates a sheet flow which causes water to run off and states that it is still an altered Stormwater system. The rocks are no longer doing what they were supposed to be doing. **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler confirming that the outstanding invoice is due and payable by Kyle Lehman and the site is to be corrected within 60 days. After final inspection showing that it has been corrected, the Township will waive the final inspection fee. Vote called. Motion carries 4-0.

#### **NEW BUSINESS**

**Fire Relief Distribution** – **Motion** was made by Supervisor Bruner and second by Supervisor Paul to distribute the Fire Relief monies of \$22,284 by giving the Halifax Area Ambulance & Relief Association \$7428 and the remainder in the amount of \$14,856 be distributed to the Halifax Fire Department. Vote called. Motion carries 4-0.

**Halloween Decorations – S. 4<sup>th</sup> Street** – The Township had received a call regarding the Halloween decorations displayed at a residence on S. 4<sup>th</sup> Street. The Board had a discussion regarding the call. No action was taken.

#### **AGENDA ITEMS FOR NEXT MEETING**

Sewer Ordinance

David Feidt – CRS Flood Insurance for people in the flood plain

Quail Commons

#### **ANNOUNCEMENTS**

Planning Commission Meeting – Monday, November 2, 2015 at 7:00 pm.

Election Day – Tuesday, November 3, 2015

Township Business Meeting – Monday, November 9, 2015 at 7:00 pm.

**ADJOURNMENT** – Motion was made by Supervisor Bruner and seconded by Supervisor Paul to adjourn the meeting at 8:35 pm. Vote called. Motion carried 4-0.

Respectfully Submitted,

Wendy M. Wentzel, Secretary