

HALIFAX TOWNSHIP
102 Fisher Street
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
August 8, 2016 – 7:00 p.m.

CALL TO ORDER - Chairman Bechtel called the meeting to order at 7:07 pm followed with the Pledge of Allegiance.

ROLL CALL - Supervisors Bechtel, Bruner, Paul, Schreffler, McBurney are present along with Engineer Steve Roe, Solicitor Bruce Warshawsky, Roadmaster Corey Stazewski, and Secretary Wendy M. Wentzel.

RECORDING MEETING - The Township Secretary is recording this meeting along with Kyle Lehman from the public.

EXECUTIVE SESSION – None

PUBLIC COMMENT PERIOD –Bonnie Freeman – Was present to show the Sign that will be placed at Fort Halifax to show the planting of the trees in memory of the late Richard Freeman. **Linda Manning** – a resident of Hill Drive, voiced her concern about the paving of Hill Drive and only 24 feet of it. She asked as to why the street is 49 feet wide. She also asked why the marking are on the road and asked what digging will be taking place. Chairman Bechtel shared that the existing Board of Supervisors was not in place at the time the road was built and therefore could not provide an answer as to why the decision was made to blacktop the whole width of 49 feet and not have curbing and sidewalks put in. Ms. Manning was not happy with the decision of what got paved. **Patricia Powley** – also a resident of Hill Drive, asked about how much of the street will be plowed. Chairman Bechtel stated that the Township will plow as much as possible. Ms. Powley inquired about the grates and the potential for them to be blocked by snow. Chairman Bechtel explained that the snow will not block the grates and will melt. He stated that the paving will be done according to the bid that was opened and accepted. He also stated that the township was trying to provide a new top on the Hill Drive cartway. Mrs. Powley’s husband was informed that there would be some digging happening on Hill Drive. The Township was not informed about any digging. Chairman Bechtel asked Roadmaster Stazewski to contact PaOne Call about the markers on Hill Drive. Comcast is planning on digging per a phone done during the meeting. Paving will cease until everything is worked out.

SECRETARY/TREASURER REPORT

Paid Interim Bills – Motion was made by Supervisor McBurney and second by Supervisor Paul to approve the paid interim bills thru August 8, 2016. Vote called. Motion carries 5-0. **Current Unpaid Bills – Motion** was made by Supervisor Schreffler and second by Supervisor Paul to pay the unpaid bills as of August 8, 2016. Vote called. Motion carries 5-0. **Minutes – Motion** was made by Supervisor Paul and second by Supervisor Bruner to approve the Minutes of July 11, 2016. Vote called. Motion carries 5-0. **Minutes – Motion** was made by Supervisor Paul and second by Supervisor Bruner to approve the Minutes of the Special Meeting held August 1, 2016. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later time.

EMC REPORT – None

PLANNING COMMISSION RECOMMENDATION – Chairperson Flo Mallonee reported that the Planning Commission has received three waiver requests from Flight Source – waiver of the preliminary plan and waiver of curbs and sidewalks with the contingency of putting a note of the plan that sidewalks are

not required at this time but should they ever be required, they would be put in and maintained at their expense. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to approve waivers 404, 606 and 607 of the final plan submitted by Flight Source with the understanding and written on the plans that if curbs and sidewalks are ever required, Flight Source will install them and maintain them at their expense. Vote called. Motion carries 5-0. **Motion** was made by Supervisor McBurney and second by Supervisor Paul to approve the Cross Easement Agreement to satisfy Comment #5 on the memo dated July 28, 2016 by Township Engineer Roe, the buffer from Lot K being excused but will require a buffer in the event ownership changes, which addresses Comment #15 of the Township Engineer's memo dated July 28th, 2016 and Comment #16 regarding street trees will not be required and the remainder of Engineer Roe's comments are conditions of approval. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to approve the Plan with the remaining conditions of Township Engineer Roe's memo of July 28, 2016 needing to be met before anything is signed, these being Comments 2, 3, 4, 6, 7-14, 17; SWM comments #18 – 27; and General Comments 28-31. Vote called. Motion carries 5-0.

Chairperson Mallonee stated that the Stormwater Management will be separated from the SALDO through an ordinance. The County Planning Commission presented the Township with three options and Halifax Township will be going with option #3, which is widely used by many municipalities.

Donald Hoffman – has requested a waiver from the Stormwater Management on his property of 65 acres. **Motion** was made by Supervisor Paul and second by Supervisor Bruner to waive the requirement of a Stormwater Management Plan per Mr. Hoffman's request. Vote called. Motion carries 5-0.

Reed Stormwater Management Plan – was submitted to install a Stormwater Management Plan for a single family dwelling on South River Road. The Plan reviewed by Township Engineer Roe with two comments – one to provide a construction estimate and enter into a financial security agreement and the other being that an executed O & M Agreement be provided and recorded. **Motion** was made by Supervisor Schreffler and second by Supervisor Paul too approve the Stormwater Management Application for the Reed Plan with the comment that there must an agreement from Engineer Roe in order for it to go forward on the financial security and an executed O & M Agreement which will be recorded. Vote called. Motion carries 5-0.

B2 Partners/Doughboys – Plan was accepted for review by the Planning Commission at its August 1, 2016 meeting.

ENGINEER REPORT – Engineer Roe provided an overview of his report dated August 8, 2016 with the Board of Supervisors for services during the month of July. **Motion** was made by Supervisor Paul and second by Supervisor McBurney to reduce the financial security for Armstrong Valley Winery from \$6,939.00 to \$750 per memo by Township Engineer Roe. Vote called. Motion carries 5-0.

SOLICITOR REPORT – Solicitor Warshawsky presented his report dated August 4, 2016 for services during the month of July, 2016. **Kline Nuisance** – A follow up letter was sent to the Klins on July 22, 2016. It was received by the Klins. The letter acknowledges the Klins' request to give them until August 31 to correct the situation. As of today's date, August 8, 2016, there would be a \$170.00 administrative fine imposed under the Ordinance, but that the Klins could come to the meeting and request that the fine be held in advance pending their compliance or be excused entirely if the nuisance was abated as of today. Nuisance Officer Stazewski reported that as of today, the cleanup is still in progress. The Klins were present to ask that the fine be held in advance and stated that the cleanup would be done by the upcoming weekend. **Motion** was made by Supervisor Paul and second by Supervisor Bruner to extend the time frame for compliance until the next meeting and not levee a fine until the next meeting and see that everything has been cleaned up satisfactorily. Vote called. Motion carries 5-0. **Brothers – Unregistered Vehicles** – Mr.

Brothers did not sign for the registered mail. **Motion** was made by Supervisor Bruner and second by Supervisor McBurney to have the letter hand delivered by Nuisance Officer Stazewski to Mr. Brothers. Vote called. Motion carries. 5-0. **Ziegler Nuisance** – Another letter was sent. The time frame of the letter has given them until September’s meeting to be in compliance. **Stirpe** – Corey received a call from them stating that they would either treat the pool or drain it. **Motion** was made by Supervisor Schreffler and second by Supervisor McBurney to give them an additional 10 days, or August 18th, to be in compliance. If they are not, another nuisance letter will be sent. Vote called. Motion carries 5-0. **Hoover – 3rd and Boyer Streets** – Issue has been taken care of. No action required. **Lenker Estates** – **Motion** was made by Supervisor McBurney and second by Supervisor Paul to send a pre-nuisance letter once we identify who the owners are of this particular parcel. Vote called. Motion carries 5-0. **Tourist Park Demolition** – Light-Heigel sent a cease and desist letter. The Township has not received any further information.

ROADMASTER REPORT – Roadmaster Stazewski submitted his report for July. Mike Snody contacted Corey and informed him that he would not be attending this evening’s meeting but wanted to Board to know of his intentions to pursue legal action against the Township for the mishandling of his complaint to the appropriate standard. No action taken by Halifax Township.

Chairman Bechtel mentioned the PennDOT construction project at Gurdy Run that will begin August 15th and continue for 180 days. Traffic will be down to one lane and controlled with traffic lights.

SEO REPORT – Report dated August 5, 2016 for July activities was received and placed on record.

ADMINISTRATIVE – Budget items – Secretary/Treasurer Wendy Wentzel shared with the Board pending monies to be received by the Township, specifically reimbursement for the January snow storm relief and the UDITO monies. After discussion, it was decided to keep in the monies in the General Fund to be earmarked at a later date.

OLD BUSINESS

Parking Issue – See Solicitor’s Report.

Ziegler – See Solicitor’s Report.

Lehman – Mr. Lehman was present to address the letter sent to him by the Solicitor as instructed by the Board. He stated that he did not add more than 1000 square feet of impervious coverage. The letter requested that he either provide an as built or the depth of the facility and materials. Discussion was had and no action was taken. Mr. Lehman will send the invoice to the Township for stone used for the garage addition so that the Engineer can run calculations to determine that the existing Stormwater Management can handle the additional impervious coverage.

Pilot Agreement – Parcel Discrepancy - Solicitor Warshawsky stated that this will hopefully be resolved by next month’s meeting.

Rode – Stormwater – Volume Control – A letter will be sent to the Rodes to verify volume CG1 or CG2 calculations or if they can prove that 100% of the routing infiltrates.

Snody Complaint – Chad Lebo was present to follow up on this complaint by his neighbor. The Conservation District stated that there were no issues on Mr. Lebo’s property. Mr. Lebo shared that an addition was added to the barn on Mr. Snody’s property with no permit acquired and stated that the water comes from the road and not Mr. Lebo’s property. Mr. Lebo stated that Mr. Snody has a 30 feet pile of dirt with no silt fence. Mr. Lebo is asking the Township to provide answers by the next meeting. **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to have Solicitor Warshawsky send a letter to the Conservation District to clear up the conflicting reports. Vote called. Motion carries 5-0.

NEW BUSINESS

Gypsy Moth Spraying Program for 2017 – Motion was made by Supervisor Bruner and second by Supervisor McBurney to approve the participation in the Gypsy Moth Spraying Program for 2017 having the landowner pay their share by December 1st, 2017. Vote called. Motion carries 5-0.

SWM – The Stormwater Application process is under review regarding the fee that gets submitted with the application. One question raised was whether the \$300 is adequate and what does the fee cover? The question was raised whether the signature page should be submitted acknowledging the understanding of the application fee and the process. Another question was raised whether the Planning Commission should be involved in the Stormwater Management process. There will be more advanced discussion at the next Planning Commission meeting

Hoover – **SWM** – Issue was abated.

Peddling/Soliciting Ordinance – No action taken.

Right-to-Know Policy Amendment Resolution – **Motion** was made by Supervisor Bruner and second by Supervisor Paul to waive the reading of the Resolution. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to adopt the amended Right-to-Know Policy. Vote called. Motion carries 5-0.

AGENDA ITEMS FOR NEXT MEETING

Lehman
Chad Lebo
Ziegler
Stormwater Management

ANNOUNCEMENTS

Planning Commission Meeting – Wednesday, September 7, 2016 – 7:00 p.m.
Executive Session – Monday, September 12, 2016 – 6:00 pm.
Township Supervisors' Monthly Business Meeting – Monday, September 12, 2016 – 7:00 p.m.

ADJOURNMENT – **Motion** was made by Supervisor Bruner and second by Supervisor Paul to adjourn the meeting at 10:29 pm. Vote called. Motion carries 5-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary