

HALIFAX TOWNSHIP
APPLICATION FOR PLAN REVIEW

Property Owner Name: _____

Property Owner Address: _____ Phone Number: _____

Name of Applicant: _____

Address: _____ Phone Number: _____

Name of Surveyor: _____

Address: _____ Phone Number: _____

Name of Engineer: _____

Address: _____ Phone Number: _____

Name of Developer: _____

Address: _____ Phone Number: _____

Title of Plan: _____

Plan Classification: Sketch Subdivision Land Development Other: _____

Type of Approval Request: Preliminary Final

Previous Plan(s): _____ Recorder's Office Reference Number: _____

Total Tract Area: _____ Number of Lots/Units: _____ Density Overall: _____

Proposed Water Supply: _____ Proposed Sewage Disposal: _____

Linear Ft of New Street: _____ Linear Ft of New Storm Sewer: _____

OPEN SPACE/RECREATION AREA:

Recreation Area: _____ Open Space Area: _____ Fee in Lieu: _____ Not Applicable

Has Sewage Module been submitted to Sewage Enforcement Officer (SEO): Yes, Date Submitted: _____ No

Improvements Required: None Full Street Partial Street Sidewalks Curbing Sanitary Sewer Signs Storm Sewer

Water Lines Other: _____

Are any modifications of requirements required? Yes or No

If so, list the specific section of the ordinance from which relief is requested. Attach a separate narrative justifying the modification.

Waiver Requested & Justification: _____, Section of Ordinance: _____

Waiver Requested & Justification: _____, Section of Ordinance: _____

Waiver Requested & Justification: _____, Section of Ordinance: _____

SUBDIVISION AND LAND DEVELOPMENT PLANS Submission Checklist

PLAN REQUIREMENTS:

- Must be submitted no less than fourteen (14) days before the scheduled Planning Commission meeting.
- Must include application fee payable to Halifax Township.
- Must contain signature and seal of engineer **AND** land surveyor.
- Must be labeled as sketch, minor, preliminary, or final; as applicable.
- Fourteen (14) copies must be submitted for distribution as follows:

Planning Commission (5)	Board of Supervisors (5)	Emergency Services (1)
School District (1)	Sewer/Water Authority (2)	Sewage Enforcement Officer (1)
Engineer (1)	Public Review (1)	County Planning (1)
- Profiles of Streets, as applicable.
- Profiles of Storm and Sanitary Sewers, as applicable.
- Street Cross Sections, as applicable.
- Exact location of all structures, buildings, roads, and utilities.
- Complete application for Dauphin County Planning Commission.

ACCOMPANYING DOCUMENTS:

- Soil erosion & sedimentation control plan, as applicable.
- Traffic study, as applicable.
- Stormwater Management Plan and Report, as applicable.

Filing Fees:	Sketch:	<input type="checkbox"/> Amount: _____	Date Paid: _____
	Minor Plans:	<input type="checkbox"/> Amount: _____	Date Paid: _____
	Preliminary:	<input type="checkbox"/> Amount: _____	Date Paid: _____
	Final:	<input type="checkbox"/> Amount: _____	Date Paid: _____

<u>FEES:</u>	
MINOR PRELIMINARY (INITIAL):	\$300.00
MINOR FINAL (INITIAL):	\$300.00
MINOR PRELIMINARY/FINAL:	\$300.00
<u>ALL OTHER PLANS:</u>	
PRELIMINARY (INITIAL):	\$500.00
FINAL (INITIAL):	\$500.00
SKETCH PLAN:	\$50.00

The attached checklist includes the minimum required information for a complete application. Failure to submit complete and truthful data may result in refusal to process applications for plan approval. I hereby certify the plan submission represented by this application is complete and is prepared in conformance with all the applicable Halifax Township Ordinances. By signing this application, I hereby agree to reimburse Halifax Township for all applicable review fees, as set forth in the Halifax Township Subdivision and Land Development Ordinance, including, but not limited to all fees incurred in connection with the preparation of the estimates identified in Section 804 of any kind, from and after the date this Plan submission is accepted by Halifax Township for review.

Signature: _____

Date: _____

TOWNSHIP USE ONLY:

Filing Date: _____ 90 Days Begin: _____ 90 Days End: _____
 Last Supervisor Meeting: _____