

HALIFAX TOWNSHIP
102 Fisher Street
Halifax, PA 17032
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING
February 13th, 2023, at 7:00 p.m.

ANY ITEM LISTED ON THE AGENDA MAY BE AN ACTION ITEM

CALL TO ORDER:

Chairman Bechtel called the meeting to order at 7:07 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney, are present along with Solicitor Bruce Warshawsky, HRG, Inc. Engineer Alex Greenly, Roadmaster Tim Belk, and Secretary Sara Glace.

RECORDING MEETING:

Halifax Township secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION:

There was an executive session held this Monday evening, February 13th, 2023, from 6:30 p.m. to 6:57 p.m. to discuss personnel matters and real estate.

PUBLIC COMMENT PERIOD:

Mr. Robert Swope, spoke under public comment, about the tree trimming company that trimmed sycamore trees on South River Road.

SECRETARY/TREASURER REPORT:

Paid Interim Bills: A **Motion** was made by Supervisor Paul and seconded by Supervisor McBurney to approve the paid bills through February 13th, 2023. Vote called. The **Motion** carries 4-0.

Current Unpaid Bills: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to approve the unpaid bills through February 13th, 2023. Vote called. The **Motion** carries 4-0.

Meeting Minutes:

January 3rd, 2023, Re-Organizational Meeting Minutes: A **Motion** was by Supervisor Paul and seconded by Supervisor Schreffler to approve the January 3rd, 2023, Re-Organizational Meeting Minutes. Vote called. The **Motion** carries 4-0.

January 9th, 2023, Meeting Minutes: A **Motion** was by Supervisor Paul and seconded by Supervisor McBurney to approve the January 9th, 2023, Meeting Minutes. Vote called. The **Motion** carries 4-0.

Financial Report: Place on file for audit later.

EMC REPORT:

Chief Tim Neiter was present and did submit a report for January 2023. Chief Tim Neiter requested that the Dauphin County non-Emergency phone number (717) 558-6900 be place on the Halifax Township website for controlled burns or trees down. Dauphin County will dispatch Halifax Fire Department if necessary. If there is emergency, the individual should call 911.

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission did not hold a meeting February 6th, 2023, so there were no recommendations.

ENGINEER REPORT:

HRG, Inc. Engineer Alex Greenly covered his report dated February 9th, 2023, for services during January 2023.

Kevin & Christy Lepore Stormwater Management Plan: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve easement agreement once reviewed by Solicitor Warshawsky. Vote called. The **Motion** carries 4-0.

Jake Peck Stormwater Management Plan: Jake Peck Stormwater Management Plan was not given approval because the measurements provide on the sketches are not consistent with what HRG, Inc. Engineer Alex Greenly measured in Google Earth.

Dennis Custer Stormwater Management Plan: Dennis Custer Stormwater Management Plan was not given approval because the dimensions of the existing concrete driveway do not match the aerial imagery. The plan also does not depict the swimming pool, patio surround, and widened portion of the driveway serving the existing dwelling.

SOLICITOR REPORT:

Solicitor Warshawsky submitted his report dated February 7th, 2023, for services during January. The report will be placed on record. Bold text items are on the agenda.

Fire & Ice Smokehouse & Creamery: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor McBurney to deny the proposed parking lot expansion for Fire & Ice Smokehouse & Creamery based of HRG, Inc. Engineer Alex Greenly's January 4th, 2023 Land Development Review Letter #4. Vote called. The **Motion** carries 4-0.

ROADMASTER REPORT:

Roadmaster Tim Belk was present and submitted a report for January 2023. The report will be placed on record. Roadmaster advised the Board of Supervisors that Jackson Township pick it up the Boom Mower today (February 13th, 2023). A **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to approve advertising and set the dates May 12th, 2023, from 7:00 a.m. to 3:00 p.m. and May 13th, 2023, from 7:00 a.m. to 12:00 p.m. as Spring Cleanup Dates and Times. Vote called. The **Motion** carries 4-0. Discussion came up about what roads to consider for paving and oil and chip.

SEO REPORT:

A report was submitted for the work was done in the month of January 2023.

FRIENDS OF FORT HALIFAX REPORT:

Bruce Henry, member of the Friends of Fort Halifax, was present and submitted a report for January 2023. Suggestion was made by Friends of Fort Halifax to lower the speed limit to 35 miles per hour within the boundaries of Fort Halifax Park.

16th Annual Fort Halifax Park Banquet: The Fort Halifax Park Banquet will be held at Halifax Area Ambulance & Rescue Association, which is located on Bunker Hill Road on February 18th, 2023 with doors opening at 5:00 p.m.

NUISANCE REPORT:

No names or addresses provided for having nuisances currently.

ADMINISTRATIVE:

Auditor Resolution: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to dispense with the reading of the Auditor Resolution. Vote called. The **Motion** carries 5-0. A **Motion** was made by Supervisor McBurney and seconded by Supervisor Paul to approve the Auditor Resolution. Vote called. The **Motion** carries 5-0. A **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to approve the appointment of an outside auditor, Wagner, Dreesse, Elsasser & Associates, P.C. Vote called. The **Motion** carries 5-0.

Website & Email Related Questions-Travis Enders: The Board of Supervisors agree to explore options with pricing for email accounts and a .gov website.

COG Report: Chairman Bechtel gave an update about COG Meeting that was held Thursday, January 19th, 2023, at the Washington Township Municipal Building. The meeting focused on the EMS service for the Upper Dauphin Area. Jeffery Enders, Director of Public Safety for Dauphin County reviewed the EMS data for Upper Dauphin County Area. There have been several major changes to EMS providers over the past few years. Discussion included understanding how these changes impact the Upper Dauphin Area and response times as well as what the local municipalities can do to facilitate EMS services such as Emergency Service Tax.

CD Rates: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to authorize Chairman Kenneth Bechtel and Secretary Sara Glace to invest the Money Market monies into a CD for 12 or 15 months with the best dividend rate. Vote called. The **Motion** carries 5-0.

Dauphin County Tax Claim Bureau-Interest Free Period: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to approve the Dauphin County Tax Claim Bureau-Interest Free Period. Vote called. The **Motion** carries 5-0.

Dauphin County Water Resource Enhancement Advisory Board Meeting: Supervisor Paul volunteered to attend the meeting on Wednesday, February 22nd, 2023, at 12:00 p.m. at Herbert, Rowland, & Grubic, Inc. offices located at 369 East Park Drive, Harrisburg, PA 17111.

PennDOT Winter Maintenance Agreement: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the Municipal Winter Traffic Services Supplemental Agreement. Vote called. The **Motion** carries 5-0.

OLD BUSINESS:

Andrew Hoover-Building Permit: Solicitor Warshawsky advised that the complaint was withdrawn with Magisterial District Court 12-3-02. No further action needed at this time.

Zeigler's Nuisance Complaint: Board of Supervisors advised Solicitor Warshawsky transfer the judgment to court.

Keiffer Road: No comments or discussion occurred.

Fort Halifax Farmhouse & Barn Quarterly Report: Supervisor McBurney provided a quarterly report on the work that was done at Fort Halifax Farmhouse & Barn and what was reimbursed.

NEW BUSINESS:

Christina Warfel: No comments or discussion occurred.

Stephanie Hoover-Letter of Support & Dates for Appalachian Kayak: A **Motion** was made by Supervisor McBurney and seconded by Supervisor Schreffler to approve the letter of support to apply for a grant through Pennsylvania Economic Development Center for Appalachian Kayak. Vote called. The **Motion** carries 5-0. A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to approve the dates for Kayak Camp at Fort Halifax Park which are as follows: June 26-30, 2023, July 10-14, 2023, July 25-28, 2023, and July 31 to August 4, 2023. Vote called. The **Motion** carries 5-0.

Brake Retardants-Kyle Lehman: The Board of Supervisors advised Kyle Lehman to put signs in his yard to advise truck drivers to be respectful of using brake retardants at night because children are sleeping. This is something that PSP will not enforce.

Mike Ryan-USI Insurance, Public Entity Division: No comments or discussion occurred.

AGENDA ITEMS FOR NEXT MEETING:

Website & Email Related Questions-Travis Enders
Keiffer Road
Paving

ANNOUNCEMENTS:

March 6th, 2023-Planning Commission Regular Meeting at 7:00 p.m.

March 13th, 2023-Board of Supervisors Regular Meeting at 7:00 p.m.

February 18th, 2023-16th Annual Fort Halifax Park Banquet at 5:00 p.m.

February 22nd, 2023-Dauphin County Conservation District, 2023 Local Government Forum at 6:00 p.m.

February 22nd, 2023-Dauphin County Water Resource Enhancement Advisory Board Meeting at 12:00 p.m.

February 25th, 2023-Halifax Fire Department Annual Awards Banquet at VFW at 5:00 p.m.

February 16th, 2023-Representative Joe Kerwin at Elizabethtown at 4:00-6:30 p.m.

ADJOURNMENT:

A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to adjourn at 9:20 p.m. Vote called. The **Motion** carries 5-0.

Respectfully Submitted,

Sara M. Glace
Secretary